



# Documentation Required to Open Business Deposit Accounts

Open a Business Checking Account with MEMBERS1st and enjoy a wide range of benefits including no monthly service charge.

## Sole Proprietorship:

- Certificate of Trade Name
- EIN Letter (if applicable)
- Current Driver's License

## Limited Liability Company (LLC):

- Certificate of Organization
- Operating Agreement (except for Single Member LLC's)
- EIN Letter
- Current Driver's License for all members

## Corporation (C, S, Professional):

- Articles of Incorporation
- Corporate By-Laws
- Board Minutes
- EIN Letter
- Current Driver's License for all signers

## Partnership (General or Limited):

- Partnership Agreement
- EIN Letter
- Current Driver's License for all partners

## Organization or Association:

- Business Organizing Document (if large enough)
- EIN Letter
- Meeting minutes to designate authorized signers
- Current Driver's License for all authorized signers

